

## CHAPEL GLEN CLUBHOUSE RULES

October 15, 1987

Private Function - Any activity in clubhouse reserved by Chapel Glen homeowner.

Club Function - An activity sponsored and/or approved by the Chapel Glen Board of Directors, including such youth groups as scouting, YMCA or church oriented meetings. Group membership must be at least 50% Chapel Glen residents with the leader being a Glen homeowner who has signed a contract for use of the clubhouse.

1. Only members whose club dues are currently paid (lot owners) may rent clubhouse. Renter assumes total responsibility by signing a contract understanding that rental is for his exclusive use. Violation of rule will result in forfeiture of entire damage deposit and/or right to use. In essence, the clubhouse may not be rented for someone outside Chapel Glen. (Once household goods are removed from Chapel Glen, person is no longer eligible to rent clubhouse.)
2. Rental of clubhouse must be made through designated person, who will make clubhouse key available to renter on day of use and expects return on following day. Picking up and returning key is renter's responsibility.
3. A rental fee will be charged for clubhouse use: upper lever \$85.00; lower level \$55.00; Damage deposit \$100.00.
4. Wedding receptions must be for a member of the renter's immediate family.
5. A member reserves the clubhouse by signing the reservation agreement and must pay rental fee 14 days prior to use. Payment is made to the treasurer, who will refund money if cancellation is received 14 days prior to the rental date.
6. A refundable damage deposit fee of \$100 cash must be paid to the treasurer 14 days prior to date of use. This covers any broken or damaged items and/or items removed as a result of rental. The deposit also covers extra cleaning if mandated by the inspection committee. Renter is liable for damages in excess of \$100 and will be billed for such damages should they occur.
7. An inspection committee will inspect immediately after every function with their responsibility outlined in reservation agreement. Damage deposit in whole or part will be returned upon release by the committee.
8. If the clubhouse key is lost or not returned by renter, all clubhouse locks will be changed immediately with the cost of same deducted from the renter's damage deposit.
9. If any damage occurs because doors are left unlocked or security locks are not fastened, additional repairs will be charged to renter.

10. Chapel Glen Club will furnish cleaning supplies. Renter must remove all trash from premises. The clubhouse does not have trash pick up. Paper towels, toilet paper, and trash bags are supplied as part of the rental fee.
11. All keys to the clubhouse and facilities are the responsibility of and authorized only by the Board of Directors and designated person from whom key is obtained. Keys are limited to specific committee chairmen and the inspection committee. Any resident having an unauthorized key is subject to prosecution concerning subsequent damage to the facility or premises.
12. Only adult parties will be permitted in the upper level. Children's activities will be restricted to the lower level. Children are not authorized to lounge on the upper level.
13. No pets shall be permitted in the clubhouse or in the pool area.
14. The use of alcoholic beverages must meet local and state laws.
15. Teen activities will require the presence in the building of an adult member. Legitimate guests will be permitted. Uninvited "walk-ins" will not be permitted.
16. The Chapel Glen Club is not responsible for loss or damage of personal property.
17. Clubhouse equipment may not be borrowed from the clubhouse for private use.
18. Ice skates, baseball shoes, football shoes, etc. may not be worn in the clubhouse or on the clubhouse deck.
19. If the fireplace is used, renter is responsible for clean out.
20. If any of the kitchen equipment is used, it must be cleaned, including emptying the refrigerator.
21. Renter is responsible for reporting any problems or damaged equipment found prior to use so as not to be held accountable.
22. The Board of Directors has the right to cancel any reservation if the function is not in accordance with the above rules. Also, the Board may cancel any reservation if the renter has abused facilities during a previous rental.
23. The Board of Directors or its Agent must be notified of all Chapel Glen Clubhouse functions.
24. Chapel Glen Club functions will not be subject to rental fees or damage deposits.
25. For certain approved Chapel Glen Club functions, admission or fees may be charged.